

## **Group Booking Instructions**

## Land and Water Summit 2022 Tuesday, March 1, 2022 - Friday, March 4, 2022

Everyone here at the Holiday Inn Express & Suites Historic Old Town, wishes to express how excited we are to host your Land and Water Summit 2022 group on Tuesday, March 1, 2022 through Friday, March 4, 2022. We look forward to providing you with the finest in hospitality, accommodations, and service for this important event.

This recently renovated hotel has all new furniture, fixtures, carpet, and bedding to ensure the highest quality rooms for your stay. We are located at 2300 12th Street NW, Albuquerque, NM, 87104 just off Interstate 40 at 12<sup>th</sup> street and directly across from the Indian Pueblo Cultural Center.

We have several dining and entertainment options right in the neighborhood while the historic Old Town district with its famous shopping, museums, fine dining, and entertainment is just a short drive away.

We feature a complimentary hot breakfast each morning to fuel your day. Breakfast offerings rotate daily and include: Two eggs and two meats with an egg white and turkey option, three kinds of cereal, hot oatmeal, our famous pancake machine, various breads and toast with spreads, sweet breads or cinnamon rolls, hard boiled eggs, various fruits, and yogurt, and of course, juice, coffee, tea and milk. Breakfast Hours: Mon-Fri: 6:30am-9:30am / Sat-Sun: 7am-10am

Enjoy our indoor pool and hot tub while relaxing or to keep the kids happy and occupied. Lounge with friends on the outdoor patio where you can take in the spectacular view of the Sandia Mountains or watch our world-renowned sunrise and sunsets. Keep in shape in the fitness center with all new equipment and stay in touch on the road with our 24-hour business center and free WIFI throughout the property. **Pool, Patio and Hot Tub Hours: 8am-10pm** 

## Making your group rate reservations is fast and easy!

Simply call the hotel at 505-842-5000 and press 0 for the front desk. Tell them you wish to reserve rooms for the group **"Land and Water Summit 2022"** and they will be happy to assist you.

If you prefer to make your reservations online, you can use this link <u>Land and Water Summit 2022 Booking Link</u> to be taken to the group's reservation website. When making reservations online, <u>make sure you select</u> the correct dates of your stay. The default dates for the group run from Tuesday, March 1, 2022 - Friday, March 4, 2022 to accommodate everyone. You are free to make reservations during any of those days or for all the days!

Be sure to **make your reservations before 01/30/2022**. After that day the hotel cannot guarantee availability and can only accommodate reservations at the group rate on an individual basis if space is available. Get your reservations in early!

<u>A valid Credit Card and a one-night deposit is required to guarantee reservations</u>. In the event your company or someone else wants to use their credit card to pay for you, please contact the hotel for a credit card authorization form. **Reservations must be cancelled by 6pm on 02/26/2022 to avoid a cancellation fee equal to the first night's lodging plus tax.** 

In the event you cannot show up by 12am on your arrival date, it is your responsibility to cancel the reservation. If you will arrive the next day, you must contact the hotel to request the reservation be changed for the next days' arrival, otherwise the no show reservation will <u>automatically be cancelled</u>, and a room may not be available for you for the rest of your stay.

We look forward to having your group stay with us at the Holiday Inn Express & Suites Historic Old Town. Please let us know if there is any way we can make your stay more enjoyable!